



Powers & Sons Construction
2502 Roosevelt Ave.
Indianapolis, IN 46219
317.269.2550

Job Title: Accounting Manager

Category: Full-Time

Effective: August 2023

Summary: Powers & Sons Construction Indianapolis office, recognized by the Indiana Chamber of Commerce as one of the Best Places to Work in Indiana for the past three years, is seeking a full-time Accounting Manager to join our accounting team.

Key Responsibilities include, but are not limited to the following:

- Monitor and analyze accounting data and produce financial reports or statements.
- Obtain and maintain a thorough understanding of the financial reporting and general ledger structure.
- Ensure the timely reporting of all monthly financial information.
- Assist the Sr. Accounting Manager in the daily banking requirements.
- Support budget and forecasting activities.
- Collaborate with the Controller and other finance department members to support overall department goals and objectives.
- Respond to inquiries from the Accounting Department and firm wide managers regarding financial results, special reporting requests and the like.
- Work with the Sr. Accounting Manager to ensure a clean and timely year end audit.
- Assist in development and implementation of new procedures and features to enhance the workflow of the department.
- Support the Accounting department with special projects and workflow process improvements.
- Ensure timely management of payables for projects and overhead.
- Accurate and timely review and tracking of subcontractor and supplier lien waivers.
- Review and understanding of owner and subcontractor insurance requirements.
- Develop and maintain positive professional relationships both internally & externally.

Experience/Education:

Ideally, we would like our candidates to have experience in construction and accounting. However, we have found some of the brightest and most talented of our team members are simply intelligent, organized, self-motivated individuals abound with integrity and a superior work ethic. If you're an individual with these qualities, we can teach you the rest!

Knowledge, Skills & Abilities:

- Advanced computer skills on MS Office, accounting software and databases
- High attention to detail and accuracy
- BS degree in Accounting or Finance
- Excellent written and verbal communication skills

Benefits: We offer a competitive total compensation package. Benefits available to full-time employees include the following.

- Paid Time Off
- Health Insurance
- Dental Insurance
- Vision Insurance
- Life and Disability Insurance
- Profit Sharing & 401K Match

Power & Sons Construction is an equal opportunity employer and is committed to providing an inclusive environment. We do not discriminate on the basis of race, color, religion, gender, gender expression, gender identity, age, national origin, ancestry, disability, marital status, sexual orientation, pregnancy status, military and veteran status, genetic information, and any other status protected by law. We provide qualified applicants and employees reasonable accommodation, when necessary, to enable individuals to complete the application process and/or perform the essential functions of the job.