

ESTIMATOR



Powers & Sons Construction is a third generation, family-owned firm offering diversified general contracting and construction management services.

With a focus on excellence, Powers & Sons creates built environments where time, cost, and unmatched quality converge to benefit the clients and communities we serve. Our talented team delivers new construction and renovation projects for clients ranging from **K-12 schools** and **universities** to city and state **government agencies**, hospital and **healthcare** providers, global **retail** and **restaurant** brands, industrial, **utility**, and pharmaceutical companies, arts and **cultural** institutions, **hotel** and **casino** operators, **nonprofit** organizations, and real estate developers specializing in affordable **multi-family** housing and **mixed-use** properties. Committed to operating construction sites that are diverse, equitable, and inclusive, our core values are the foundation of a company culture that is collaborative and supportive. Founded in 1967, Powers & Sons serves communities across Chicago, Northwest Indiana, and Central Indiana.

ROLE & RESPONSIBILITIES

We are seeking a full-time construction estimator for a key role on our team. Successful candidates will manage and be accountable for a range of daily responsibilities related to generating new business in the highly competitive and fast-paced Chicago and Northwest Indiana construction markets.

- This person will be responsible for providing the pricing details and documentation for new business development and conceptual bid estimates for competitive public and private bids for construction projects ranging from \$100,000 to \$25,000,000+.
- They will have the knowledge, experience, and long-term vision to help improve existing estimating processes and procedures within the company. They will support continuous improvement for the efficient, effective standardization of cost data, cost references, and bid standards.

Typical day-to-day responsibilities will include but are not limited to the following.

- Create, support, update, and maintain weekly and monthly bid schedules. Review monthly estimating budget and expenditures. Develop estimating calendars and review during internal team meetings.
- Develop line-item pricing and estimating proposals that include all systems, components, materials, equipment, and personnel required to deliver preconstruction and construction services.
- Review bid, RFP, and RFQ documents to create and maintain complete and accurate project costs. Attend pre-bid, bid review, and other meetings. Collaborate with key stakeholders to consider all general conditions, general requirements, risk factors, etc.
- Coordinate, research, and develop costs in coordination with project managers, project engineers, accountants, operations managers, and executives to generate new general contracting and construction management work, including preconstruction services.

- With knowledge of all CSI divisions, perform quantity take-offs for general trades work. Create scopes of work based on bid documents and drawings. Coordinate and distribute invitations to bid and analyze bids received for complete compliance with bid documents and construction specifications.
- Collaborate with project executives, managers, engineers, accounting personnel, and others at all levels of the organization to develop cost models, line-item budgets, hard bids, and negotiated bids.
- Prepare project budgets, cost models for concept and schematic drawings and design documents, and contract documents. Manage change orders and tracking. Review submittals and bid packages. Solicit and coordinate bid submissions. Provide project data and collaborate on information required for new business development and RFP/RFQ responses.

QUALIFICATIONS REQUIRED

Successful candidates will demonstrate a passion for excellence and the ability to manage progressive levels of responsibility and leadership within the company and industry. They will have a learning leader's mindset and welcome career development coaching and training.

Excellent technology skills with knowledge of most major cost estimating, database, and construction management apps and software platforms widely used in the construction industry. The ability to train others in current estimating best practices, technology tools, and techniques like range estimating is a plus.

Applicants should demonstrate these qualifications:

- Bachelor's degree in construction, engineering, or architecture from an accredited college or university.
- Knowledge of construction best practices, procedures, and trends.
- Excellent organizational and time management skills, with the ability to plan, prioritize, and manage multiple tasks.
- A critical thinker who is detail-oriented with the capacity for accuracy and follow-through.
- Capable of meeting deadlines and working in a fast-paced environment.
- Excellent written and verbal communication skills.
- The ability to develop positive working relationships with diverse individuals in the field and the office.

BENEFITS INCLUDE

Competitive Salary | Health, Dental, Vision, Disability, and Life Insurance | Flexible Benefit Plans | 401K with Company Contribution | Paid Time Off (holidays, vacations, and sick time) | Company Outing & Events