

# PROJECT ENGINEER



Powers & Sons Construction is a third generation, family-owned firm offering diversified general contracting and construction management services.

With a focus on excellence, Powers & Sons creates built environments where time, cost, and unmatched quality converge to benefit the clients and communities we serve. Our talented team delivers new construction and renovation projects for clients ranging from **K-12 schools** and **universities** to city and state **government agencies**, hospital and **healthcare** providers, global **retail** and **restaurant** brands, industrial, **utility**, and pharmaceutical companies, arts and **cultural** institutions, **hotel** and **casino** operators, **nonprofit** organizations, and real estate developers specializing in affordable **multi-family** housing and **mixed-use** properties. Committed to operating construction sites that are diverse, equitable, and inclusive, our core values are the foundation of a company culture that is collaborative and supportive. Founded in 1967, Powers & Sons serves communities across Chicagoland, Northwest Indiana, and Central Indiana.

## ROLE & RESPONSIBILITIES

We are seeking a full-time project engineer for a key role on our team. This person will help us plan, coordinate, and manage multimillion-dollar construction and renovation projects. They will support the needs of diverse stakeholders including clients, owner representatives, engineers, architects, and others. They will assist Powers & Sons executives, project managers, estimators, preconstruction managers, superintendents, and others as assigned.

Typical day-to-day responsibilities will include but are not limited to the following.

- Assist project managers and superintendents with planning, creating, and maintaining project schedules.
- Create, update, manage, distribute, and store digital construction documents including shop drawings, bid submittals and RFIs, preliminary and final schedules, site logistics plans, value engineering logs, cost estimates, budgets, change orders, punch lists, subcontractor invoices, permits, payroll applications, and photos of defective materials or poor craftsmanship.
- Receive, distribute, and file manufacturer's warranties, blueprints, schematic drawings, and design documents. Prepare quantity and progress reports.
- Attend pre-bid, bid review, job-site, and other meetings. Prepare/distribute progress reports, discussion items, and meeting minutes as needed and requested.
- Review submittals and bid packages. Solicit and coordinate bid submissions. Provide project data and information required for new business development and RFP/RFQ responses.
- Utilize payroll tracking and project management apps and software platforms to prepare monthly billings, track M/WBE and Section 3 participation and local hiring percentages
- Support jobsite safety, from compliance with company and OSHA safety standards to safety meetings and recordkeeping of safety audits and safety incidents.

- Assist project managers and superintendents with quality assurance and quality control. Help ensure all material delivered on time and as ordered/specified, with no defects or variances in quality or from design documents.

## QUALIFICATIONS REQUIRED

Successful candidates will demonstrate a passion for excellence, the capacity for future growth, and ability to manage progressive levels of responsibility and leadership within the company and industry. They will have a learning leader's mindset and welcome career development coaching and training.

Applicants should demonstrate these qualifications:

- Bachelor's degree in construction, engineering, or architecture from an accredited college or university.
- Knowledge of construction best practices, procedures, and trends.
- Excellent organizational and time management skills, with the ability to plan, prioritize, and manage multiple tasks.
- A critical thinker who is detail-oriented with the capacity for accuracy and follow-through.
- Capable of meeting deadlines and working in a fast-paced environment
- Excellent written and verbal communication skills
- The ability to develop positive working relationships with diverse individuals in the field and the office.

## BENEFITS INCLUDE

Competitive Salary | Health, Dental, Vision, Disability, and Life Insurance | Flexible Benefit Plans | 401K with Company Contribution | Paid Time Off (holidays, vacations, and sick time) | Company Outing & Events